

# ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS

---



## ELIZABETH SCHOOL DISTRICT C-1

634 S. Elbert St., P.O. Box 610

Elizabeth, Colorado 80107

Tel (303) 646-1836, Fax (303) 646-0337

[www.elizabeth.k12.co.us](http://www.elizabeth.k12.co.us)

[twitter@esdk12](https://twitter.com/esdk12)

[facebook@esdk12](https://facebook.com/esdk12)

[smalltownbignews.com](http://smalltownbignews.com)

[elizabethschoolsboe.blogspot.com](http://elizabethschoolsboe.blogspot.com)

---

### BOARD OF EDUCATION BOARD ROOM, DISTRICT OFFICE MINUTES OF MEETING FINAL April 14, 2014 (Business Session Meeting)

A Business Session Board Meeting of the Elizabeth School District was held on Monday, April 14, 2014, in the Board Room, District Office.

#### 1.0 CALL TO ORDER

President Deb Spenceley called the BOE Meeting to order at 7:03pm.

#### ROLL CALL

The following BOE Directors were present:

Director Carol Hinds

Director Dee Lindsey

Director Chris Richardson

Director Deb Spenceley

Director Chip Swan

Also present: Superintendent, Douglas Bissonette  
Executive Administrative Assistant/Communication Specialist, Michele McCarron  
Director of Finance, Ron Patera

#### 3.0 PLEDGE OF ALLEGIANCE

President Deb Spenceley led the audience in the Pledge of Allegiance.

#### 4.0 EDUCATION SHOWCASE

FHS Education Showcase

Principal, Rob McMullen gave an update on Frontier High School. This year FHS focused on curriculum with technology, student portfolios, the road to graduation and post-secondary work force readiness. There was also an emphasis with their students on Pride at Frontier where they look to students to make a positive contribution to the Frontier Family. Experiential learning is also a focus at Frontier. Teacher John Collings presented a proposal to the board for an experiential trip next year, Kayaking with the Orcas. The staff incorporates science, history, and language arts in the experiential trips. May 30<sup>th</sup> is the FHS graduation.

#### 5.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion was made to approve the agenda.

Motion moved by Director Swan

Motion seconded by Director Richardson

## ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS

---

### ROLL CALL:

Director Carol Hinds- aye  
Director Dee Lindsey – aye  
Director Chris Richardson - aye  
Director Deb Spenceley - aye  
Director Chip Swan - aye  
The motion carried 5-0

### 6.0 APPROVAL OF MINUTES

6.1 Motion to approve the minutes from March 6, 2014 as written.

Motion Moved by Director Richardson

Motion Seconded by Director Hinds

### ROLL CALL:

Director Carol Hinds- aye  
Director Dee Lindsey – aye  
Director Chris Richardson - aye  
Director Deb Spenceley - aye  
Director Chip Swan - aye  
The motion carried 5-0

6.2 Motion to approve the minutes from March 10, 2014 as written.

Motion Moved by Director Swan

Motion Seconded by Director Richardson

### ROLL CALL:

Director Carol Hinds- aye  
Director Dee Lindsey – aye  
Director Chris Richardson - aye  
Director Deb Spenceley - aye  
Director Chip Swan - aye  
The motion carried 5-0

6.3 Motion to approve the minutes from March 19, 2014 as written.

Motion Moved by Director Hinds

Motion Seconded by Director Swan

### ROLL CALL:

Director Carol Hinds- aye  
Director Dee Lindsey – aye  
Director Chris Richardson - aye  
Director Deb Spenceley - aye  
Director Chip Swan - abstain  
The motion carried 4-0

6.4 Motion to approve the minutes from April 2, 2014 as written.

Motion Moved by Director Richardson

Motion Seconded by Director Carol

### ROLL CALL:

Director Carol Hinds- aye  
Director Dee Lindsey – abstain

## ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS

---

Director Chris Richardson - aye  
Director Deb Spenceley - aye  
Director Chip Swan - abstain  
The motion carried 3-0

6.5 Motion to approve the minutes from April 8, 2014 as written.  
Motion Moved by Director Hinds  
Motion Seconded by Director Richardson

### ROLL CALL:

Director Carol Hinds- aye  
Director Dee Lindsey – abstain  
Director Chris Richardson - aye  
Director Deb Spenceley - aye  
Director Chip Swan - aye  
The motion carried 4-0

### 7.0 COMMUNICATIONS

#### 7.1 Costa Rica Trip

Heather Witten shared an overview of the student Spanish trip to Costa Rica. The students visited waterfalls, did lots of swimming with various sea life, saw some very exotic animals including monkeys, iguanas, and raccoons on the beaches. They planted a tree, visited a 1 room classroom, visited national parks and had the great opportunity to practice their Spanish. Mrs. Witten proposed the next Spanish trip to take place in two years to Peru.

#### 7.2 Heads Up Colorado

Amie Hare from Heads Up Colorado shared their Youth Mentoring Program. The purpose of Head Up Colorado is to mentor youths through their 1 to 1 mentor services and their team mentor program. Heads Up Colorado focuses on kids in grade 7-12. Last week Head Up Colorado hosted a Teen Job Fair where over 100 teens attended and received assistance with resume writing and job applications.

#### 7.3 Data Pipeline to CDE

Shellie Scobee, District Data Specialist, presented to the Board CDE's Data Pipeline which is an ongoing continuous flow of data from school districts to CDE. The Elizabeth Board of Education has growing concerns about the increasing volume of data CDE is collecting, and even greater concerns about the nature of the data being required, especially specific student information.

Education Data Advisory Committee, EDAC, consists of representatives from school districts, BOCES, and CDE appointed by the State Board of Education, to review data demands placed on Colorado public education. EDAC will notify districts if the data submission is optional or if it a mandatory data requirement from state or federal statute.

#### 7.4 Chief Financial Report

Chief Financial Officer, Ron Patera, and Superintendent Douglas Bissonette, have been meeting with staff members at each of the schools to discuss the ongoing budget issues. They shared with the staff the continuing difficulty with the district's budget due to the decline in state funding and the natural increase of our utilities, health insurance costs, including the consequences of affordable care act and our increasing obligations of the PERA match.

Some of the budget balancing ideas that were discussed with the staff included the possibility of increasing fees for athletic participation. The fees for athletic participation have remained static since 2005, but the cost of league fees, coach's benefits, and referees have gradually gone up while fees have remained the same and the general fund subsidy has gone up. Another fee increase being discussed is the technology fee. To meet the ever increasing demands learning requires, we have to try to stay current with the changes in hardware and software. Additionally, with the common core standards

## ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS

---

adopted at the state and national level, along with the testing requirements, the district has another unfunded mandate with the purchase of additional laptops and tablets to be compliant with the rigid technological demands of these tests.

A reduction in staff positions was also discussed due to the decline in enrollment. Mr. Patera mentioned that the staff reductions will be able to be achieved thru natural attrition such as resignations and retirement.

The Elizabeth Schools Board of Education, Superintendent, and Chief Financial Officer will be hosting a Town Hall Meeting to discuss the Financial State of the District with our community. The Town Hall Meeting will take place on May 12 at 6:30pm at the Elizabeth High School.

### 7.5 Superintendent Report

Superintendent Douglas Bissonette discussed with the board a polling project that is underway to our voters. Polling is a survey to our voters with the objective to better understand our community and their values as it relates to education at Elizabeth Schools.

Mr. Bissonette explained that we anticipate a decline in enrollment next year due to the large graduation class and the small size of the kindergarten class. This week the district mailed a post card to the surrounding areas offering open enrollment and to choice in to our district. On May 1<sup>st</sup> each school will have an Open House with the Principal for those out of district families or new families to the district to learn more about Elizabeth Schools.

### 7.6 Board of Education

The Board of Education continues to be active in legislative issues related to public education.

### 8.0 Public Participation

Carol Dodd spoke and mentioned that her daughter and students at EHS were setting up a Quarters for Kayla Ackerman fund.

### 9.0 CONSENT AGENDA

A motion was made to approve the consent agenda 9.1 through 9.4 as presented

Motion Moved by Director Richardson

Motion Seconded by Director Swan

#### ROLL CALL:

Director Carol Hinds- aye

Director Dee Lindsey – aye

Director Chris Richardson - aye

Director Deb Spenceley - aye

Director Chip Swan - aye

The motion carried 5-0

### 9.1 New Hires

Michael Sanders, Custodian, EMS

Tim Fischer, Custodian, Floater

### 9.2 Terminations, Resignations/Non-Renewals

Katie Anderson, Preschool Substitute

Rachelle Meskimen, Teacher, EHS

Brent Sherry, Teacher, EHS

### 9.3 Substitutes

### 9.4 Sick Bank Request

## ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS

---

### 10.0 Action Items

10.1 A motion was made to approve the job description for Director of SPED

Motion Moved by Director Hinds

Motion Seconded by Director Richardson

#### ROLL CALL:

Director Carol Hinds- aye

Director Dee Lindsey – aye

Director Chris Richardson - aye

Director Deb Spenceley - aye

Director Chip Swan - aye

The motion carried 5-0

10.2 A motion was made to approve District UIP

Motion Moved by Director Swan

Motion Seconded by Director Richardson

#### ROLL CALL:

Director Carol Hinds- aye

Director Dee Lindsey – aye

Director Chris Richardson - aye

Director Deb Spenceley - aye

Director Chip Swan - aye

The motion carried 5-0

10.3 A motion was made to approve the first and final reading for the 110 day transition policy GCQEB

Motion Moved by Director Swan

Motion Seconded by Director Richardson

#### ROLL CALL:

Director Carol Hinds- aye

Director Dee Lindsey – aye

Director Chris Richardson - aye

Director Deb Spenceley - aye

Director Chip Swan - aye

The motion carried 5-0

### 11.0 DISCUSSION ITEMS

11.1 No new topics were posted to the blog.

11.2 Data Reporting/Tracking Project is an effort to understand the amount of district resources are used on data reporting.

11.3 There will be a special board meeting with Legacy's board to discuss the potential of a bond/mill levy initiative.

11.4 The board reviewed the board meeting schedule for school year 2014-2015

### 12.0 BOARD PLANNING

Next board meeting is scheduled for April 28, 2014. Work Session with Transportation.

### 13.0 EXECUTIVE SESSION

No Executive Session

## ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS

---

### 14.0 ADJOURNMENT


The board meeting adjourned at 9:55 pm.


Respectfully Submitted,

  
\_\_\_\_\_  
Deb Spenceley, President

  
\_\_\_\_\_  
Chip Swan, Vice President

  
\_\_\_\_\_  
Chris Richardson, Secretary

  
\_\_\_\_\_  
Carol Hinds, Treasurer

  
\_\_\_\_\_  
Dee Lindsey, Assistant Secretary/Treasurer

Recorded by: Michele McCarron